

### **Junior Underwriter – Consumer Finance – Tualatin**

The Equitable Finance Company is an established finance company looking for a Junior Underwriter to join our team! This position reports to the Director of Credit and will be full time. Training schedule will be Mon-Fri. Long term schedule will be Tues-Sat.

Our ideal candidate:

- ✓ Credit knowledge and/or processing experience preferably in auto or consumer finance
- ✓ Dependable with excellent attendance record
- ✓ Strong interpersonal, written, and verbal communication skills
- ✓ Detail oriented with the ability to prioritize and multi-task
- ✓ General Excel and Outlook knowledge
- ✓ Self-starter who works with a sense of urgency while maintaining a positive attitude
- ✓ Pass a background and drug test prior to employment

Responsibilities for this position include

- Data entry, tracking, and follow up
- Credit reviews/decisions
- Quality control file reviews
- Data analysis will be integrated with guidance from the Director of Credit

Competitive pay and benefits including health insurance, paid time off, paid standard holidays, and 401k.

Please reply with resume and availability for consideration.